



## **New Jersey Division on Civil Rights Internships in Housing/Employment/Public Accommodations/Family Leave Act**

The New Jersey Division on Civil Rights (DCR) seeks highly-motivated students with a passion for protecting civil rights to participate in its 2023 summer internship program. DCR is the division in the New Jersey Attorney General's Office that is responsible for combatting discrimination in New Jersey. DCR investigates claims brought under the New Jersey Law Against Discrimination (LAD), New Jersey Family Leave Act (FLA) and the Fair Chance in Housing Act (FCHA). The LAD is one of the strongest civil rights laws in the country, and brings appropriate enforcement actions to combat civil rights violations.

The employment investigations intern will work as part of a team to investigate claims brought under the LAD and FLA. The housing investigations intern will work as part of a team to investigate claims brought under the LAD and FCHA. The investigations interns will (1) shadow party and witness interviews by investigators and summarize interviews; (2) review case files, including submissions by the parties, to ascertain issues and help formulate the investigation plan regarding allegations of discrimination, harassment, and/or retaliation; (3) enter relevant information into DCR's online case management system, New Jersey Bias Investigation Access System (NJBIAS); (4) assist in drafting the factual analysis of findings of probable cause and findings of no probable cause; and (5) complete other investigative tasks as needed.

Interns can participate remotely and/or in person at our offices in Trenton, Newark, Atlantic City or Cherry Hill.

To apply, please submit the following application materials [here](#) by April 1, 2023. The following must be submitted for consideration:

- Cover Letter
- Resume
- **Writing sample of no more than 5 pages unedited by others.**
- Unofficial school transcript

**In the cover letter, please indicate whether you plan to receive course credit for the internship.**

Please note that you must complete a Confidential Background Investigation Clearance Form if you intend to accept an offer for a position in the internship program. **Please visit our website to learn more about us: [www.njcivilrights.gov](http://www.njcivilrights.gov)**