



FIREARMS LICENSING APPLICATION PROCESS



The Paterson Police Department is now utilizing the New Jersey Firearms Application Registration System (FARS) for completing firearms applications. Physical ID cards and Handgun Purchaser's Permits are no longer issued as they are issued via this online system. Please follow the instructions to submit INITIAL or SUBSEQUENT firearms applications.

FIREARMS APPLICATION REGISTRATION SYSTEM (FARS) APPLICATION PROCEDURE FOR APPLICANT

1: Follow the link to: www.njportal.com/NJSP/fars

This site / portal is not administered by the Paterson Police Department

2: The ORI Number for Paterson Residents is: **NJ0160800**

(You will NOT be able to complete this application without this ORI#)

3: Click, Online S.T.S. 033 Form and complete the online application. (You may complete the application using a smartphone, mobile device, laptop, or desktop computer.) You will need to provide the email addresses of two (2) reputable references. Incorrect contact information/email addresses will result in a delay with the application. Print a copy of your application and confirmation page. **For Initial Applicants ONLY: At the end of the application; and when you are directed to do so, YOU MUST print out the IdentoGO New Jersey Universal Fingerprint Form which will have the Confirmation Number filled in the Contributor Case # section. Applicants appearing for fingerprinting appointments at IdentoGO without this form will be turned away.

4: After you complete your online application, you MUST contact the Firearm Investigation Unit, Det. Rene Alicea, ralicea@patersonpdnj.gov, or Det. Keith Rotsaert at krotsaert@patersonpdnj.gov to provide your Name and confirmation number. We will then contact you to set up payment of the fee for the INITIAL FID card, which is \$50.00, and the fee for each handgun purchase permit, which is an additional \$25.00 per handgun purchase permit. (There is no fee for Address Changes on ID Cards, Lost/Stolen Replacement Cards) If you have lived outside of New Jersey within the last 10 years, you will also need to complete and sign a Consent for Mental Health Records Search.

For additional firearms regulations and procedural information, please visit the New Jersey State Police website: <https://nj.gov/njsp/firearms/index.shtm>