



Philip D. Murphy
Governor

State of New Jersey
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DEPARTMENT OF LAW AND PUBLIC SAFETY
Juvenile Justice Commission
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August 29, 2024
NOTICE OF JOB VACANCY
JJC #139-24

An opportunity currently exists with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements indicated below:

TITLE: Supervisor of Educational Programs 1

SALARY: \$93,816.41 to \$133,882.16

LOCATION: [Juvenile Justice Commission](#)
New Jersey Training School-Education
471 Grace Hill Road
Monroe Township, NJ 08831

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under direction of a supervisory official in a state department, institution or agency, organizes, administers, and supervises the total educational program in institutions or agencies where the staff numbers ten (10) or more educational personnel. Supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff; does related work as required. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.state.nj.us/jobspec/72760.htm

REQUIREMENTS

CERTIFICATE: Applicants must possess a valid standard New Jersey Principals Certificate or Supervisor Certificate issued by the New Jersey Department of Education.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

RESUME NOTE: Eligibility determination will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. You are also required to apply via the NJ CSC SAME website. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: CSC-Same@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement #139-24 and location preference, proof of degree (if applicable), and a current resume to the Recruitment Officer at jjcrecruitment@jjc.nj.gov on or before the closing date of **September 12, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



REALIZING POTENTIAL & CHANGING FUTURES
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