



State of New Jersey
Office of the Attorney General
DEPARTMENT OF LAW AND PUBLIC SAFETY
Juvenile Justice Commission
P.O. Box 107
Trenton, New Jersey 08625-0107

Philip D. Murphy
Governor

Matthew J. Platkin
Attorney General

Tahesha L. Way
Lt. Governor

Jennifer LeBaron, Ph.D.
Executive Director

November 8, 2024
NOTICE OF JOB VACANCY
JJC #172-24

Opportunities currently exist in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for current State employees with permanent service in a competitive title who meet the requirements specified below:

TITLE: Institutional Trade Instructor 1, Cooking

SALARY: \$51,416.43 to \$72,449.52

LOCATION: [Juvenile Justice Commission](#) [Juvenile Justice Commission](#) [Juvenile Justice Commission](#)
 Voorhees RCH Ocean RCH N. Region Independence & Reentry Success Center
 201 Route 513 PO Box 195 Game Rd. 461-63 Central Ave.
 Glen Gardner, NJ 08826 Forked River, NJ 08731 Newark, NJ 07107
One Vacancy (1) One Vacancy (1) One Vacancy (1)

NUMBER OF POSITIONS AVAILABLE: Three (3)

DUTIES: Under supervision of a supervisor in the Juvenile Justice Commission trains residents in the work activities in the areas of food preparation, cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food; does related duties. Please see the Civil Service Commission (CSC) job specification for additional information: <https://info.csc.state.nj.us/jobspec/40624C.htm>

REQUIREMENTS

EXPERIENCE: Two (2) years of experience in the areas of food preparation and processing including but not limited to cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food in a commercial or institution kitchen.

NOTE: The vacancy located at N. Region Independence & Reentry Success Center will require travel.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement JJC #172-24 and location preference, and a current resume to the Recruitment Officer at jjcrecruitment@jjc.nj.gov on or before the closing date of **November 22, 2024**.

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

