



**Philip D. Murphy**  
*Governor*

**State of New Jersey**  
**Office of the Attorney General**  
**DEPARTMENT OF LAW AND PUBLIC SAFETY**  
**Juvenile Justice Commission**  
**P.O. Box 107**  
**Trenton, New Jersey 08625-0107**

**Matthew J. Platkin**  
*Attorney General*

**Tahesha L. Way**  
*Lt. Governor*

**Jennifer LeBaron, Ph.D.**  
*Executive Director*

**November 8, 2024**  
**NOTICE OF JOB VACANCY**  
**JJC #173-24**

An opportunity currently exists in the career service title with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

**TITLE:** Social Worker Trainee  
**SALARY:** \$49,738.97 to \$51,987.70  
**LOCATION:** [Juvenile Justice Commission](#)  
New Jersey Training School  
471 Grace Hill Road  
Monroe Twp, NJ 08831

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the close supervision of a superintendent or designee in a Juvenile Justice Commission facility, as trainee, assists in providing Cognitive Behavioral Treatment in both individual and group modalities to the young people in the facility; assists with family sessions and psychoeducation to both the youth and the family; assists in completion of reports for parole, probation services, and classification; does related work as required. Please see the Civil Service Commission (CSC) job specification for additional information: [info.csc.state.nj.us/jobspec/60050.htm](http://info.csc.state.nj.us/jobspec/60050.htm).

**REQUIREMENTS**

**NOTE:** Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Four (4) years of professional experience relevant to the position.

**NOTE:** Please refer to the Advancement section located at the bottom of this title specification for a comprehensive list of approved journeyman titles connected to this trainee title. Experience must be related to the journeyman title associated with the position.

**OR**

Possession of a bachelor's degree from an accredited college or university.

**NOTE:** "Professional experience" refers to work that is analytical, evaluative, and interpretive; requires a range of basic knowledge of the profession's concepts and practices; and is performed with the authority to act and make accurate and informed decisions.

**ADVANCEMENT:** Appointees who successfully complete the twelve-month training period will be eligible for advancement to the title, Social Worker 2 and Social Worker 2, Corrections in accordance with Department of Personnel procedures. The inability of an employee in this title to attain a level of performance warranting advancement to a title listed above shall be considered as cause for separation.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: [CSC-Same@csc.nj.gov](mailto:CSC-Same@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement #173-24, proof of degree (a copy of your college diploma or a copy of your final unofficial transcripts), and a current resume to the Recruitment Officer at [jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov) on or before the closing date of **November 22, 2024**.

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



**REALIZING POTENTIAL & CHANGING FUTURES**  
New Jersey Is An Equal Opportunity Employer  
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