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State of New Jersey  
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DEPARTMENT OF LAW AND PUBLIC SAFETY  
Youth Justice Commission  
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April 24, 2025  
NOTICE OF JOB VACANCY  
YJC #065-25

Opportunities currently exist in the classified service with the Department of Law and Public Safety, Youth Justice Commission, for state employees with permanent status who meet the requirements specified below:

<b><u>TITLE:</u></b>	Cook 12 Months	
<b><u>SALARY:</u></b>	\$37,919.97 to \$52,838.55	
<b><u>LOCATION:</u></b>	<a href="#">Youth Justice Commission</a> Johnstone Campus 50 Burlington Road Bordentown, NJ 08505	<a href="#">Youth Justice Commission</a> New Jersey Training School 471 Grace Hill Road Monroe Township, NJ 08831

**NUMBER OF POSITIONS AVAILABLE:** Three (3)

**DUTIES:** Under supervision prepares and cooks in large quantities; does other related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information:  
[info.csc.state.nj.us/jobspec/44643.htm](http://info.csc.state.nj.us/jobspec/44643.htm).

**REQUIREMENTS**

**EXPERIENCE:** One (1) year of experience as a cook involving the preparation of a variety of food in large quantities.

**NOTE:** Catering experience in a delicatessen will be acceptable.

**NOTE:** Deli counter experience in a delicatessen will NOT be acceptable.

**NOTE:** Cooking experience in a fast-food establishment will NOT be acceptable.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement YJC #065-25, and a current resume to the Recruitment Officer at [jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov) on or before the closing date of **May 8, 2025**.

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

