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State of New Jersey
Office of the Attorney General
DEPARTMENT OF LAW AND PUBLIC SAFETY
Youth Justice Commission

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May 1, 2025
NOTICE OF JOB VACANCY
YJC #060-25

This is a repost of vacancy JJC #020-25, previous applicants need not reapply.

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Youth Justice Commission, for state employees with permanent status in a competitive title who meet the requirements specified below:

TITLE: Substance Abuse Counselor 2

SALARY: \$65,036.01 to \$92,158.59

LOCATION: [Youth Justice Commission](#)
New Jersey Training School
471 Grace Hill Road
Monroe Township, NJ 08831

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under direction of a Supervising Substance Abuse Counselor or other supervisory official in the Youth Justice Commission, acts as a case consultant or supervises work of subordinate counselors and does varied tasks involved in assisting clients to make satisfactory social/emotional adjustments; may act as supervisor in a small clinic; supervises staff and work activities; prepares and signs official performance evaluations for subordinate staff; does other related duties. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.state.nj.us/jobspec/63115.htm

REQUIREMENTS

CERTIFICATION: Applicants must possess a certificate as a Certified Alcohol and Drug Counselor (CADC), issued by the Board of Marriage and Family Therapy Examiners, New Jersey Division of Consumer Affairs, Department of Law and Public Safety.

NOTE: Applicants who possess the credentials as a Licensed Clinical Alcohol and Drug Counselor (LCADC) are considered to have met the above certification requirements.

EXPERIENCE: Two (2) years of experience in counseling or social work having responsibility for gathering and analyzing social or health information from clients, determination of their needs and planning and carrying out of a treatment plan geared to needs of individual clients, one (1) year of which shall have included experience with persons addicted to drugs or alcohol in a narcotic or alcohol treatment, prevention, and/or rehabilitation program.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

RESUME NOTE: Eligibility determination will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility. All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement YJC #060-25, proof of CADC or LCADC and a current resume to the Recruitment Officer at jjcrecruitment@jjc.nj.gov on or before the closing date of **May 15, 2025**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

